

* ORGANIZATION *

→ Organization a formalized intentional structure of roles, or positions.

→ It is this sense that we think of organizing as:-

→ The Identification and classification of required activities.

→ The grouping of activities necessary for attaining objectives.

→ The Assignment of each group to a Manager with the Authority.

→ The Provision for Coordination Horizontally

⇒ Organization is a word many people use loosely. Some would say it includes all the behaviors of all participants.

⇒ Two Types - Organization

[A] FORMAL organization

[B] INFORMAL organization

⇒ FORMAL organization the intentional structure of roles in a formally organized enterprise.

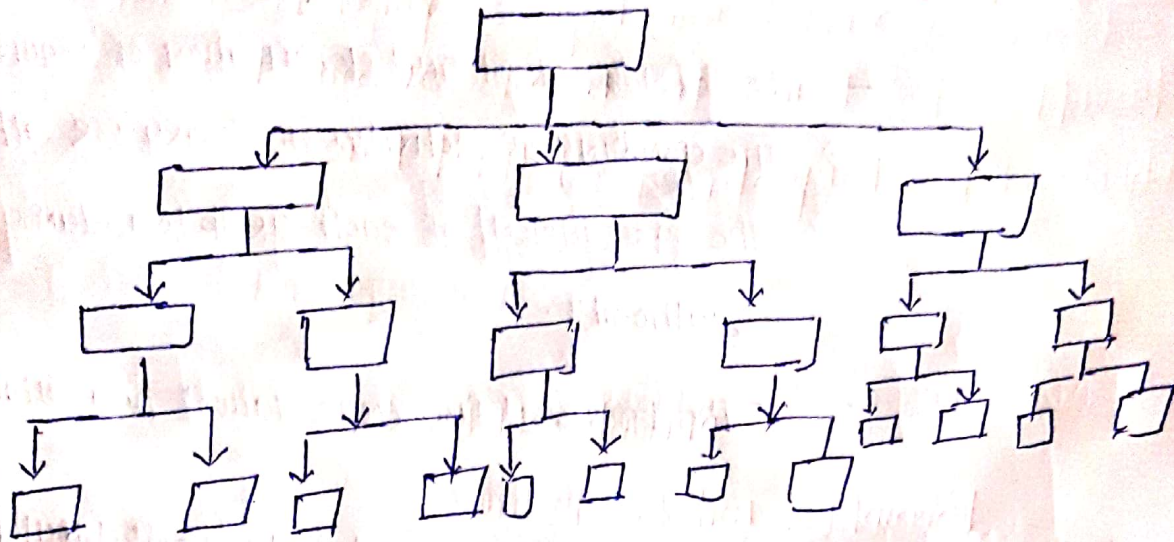
⇒ INFORMAL organization a network of interpersonal relationships that arise when people associate with each other.

✱ Organization levels AND THE SPAN OF Management →

→ While the purpose of organizing is to make human cooperative effective. the reason for levels of organization is the limitation of the span of management.

→ In other words, organizational levels exist because there is a limit to the number of persons a manager can supervise effectively even though this limit varies depending on situation.

→ organization with narrow spans: →



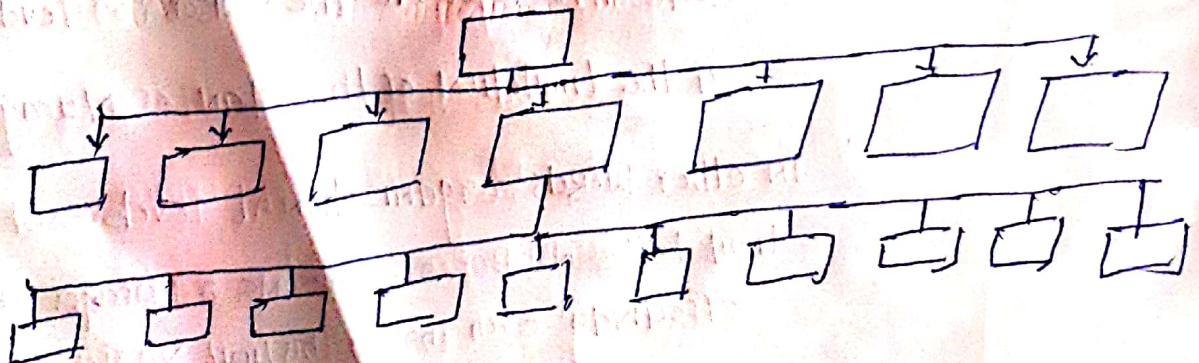
ADVANTAGES: →

- Close supervision
- Close control
- Fast communication between subordinates and superiors.

DISADVANTAGES:

- Superiors tend to get too involved in subordinates work.
- Many levels of Management.
- High cost due to many levels.
- Excessive distance between lowest level and top level.

* organization with wide spans:



* A FUNCTIONAL ORGANIZATION GROUPING
[IN A MANUFACTURING COMPANY]

